



INTERNATIONAL ALLIANCE OF THEATRICAL STAGE EMPLOYEES,  
MOVING PICTURE TECHNICIANS, ARTISTS AND ALLIED CRAFTS  
OF THE UNITED STATES, ITS TERRITORIES AND CANADA, AFL-CIO, CLC

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Chartered February 6, 1914

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## New Applicant Procedure and Financial Obligations

Updated 3/3/26

Thank you for your interest in becoming a member of IATSE Local 320. In joining the International Alliance of Theatrical Stage Employees, you are gaining not only the support and representation of IATSE on a national, regional, and local level, but also the AFL-CIO and the Savannah Central Labor Council. With these memberships come dues, payable to “IATSE Local 320” on a quarterly basis. In return, you will receive stamps which symbolize your good standing for that quarter and will be affixed to your membership card. Members must be in good standing (paid up on all dues through the current quarter) to retain all their rights and privileges as members, and risk expulsion if in arrears more than two quarters. These penalties are outlined in Article XI in our Constitution and Bylaws, which you will receive a copy of upon membership.

Please note, this document is only meant to briefly outline the financial obligations and admission procedure involved in being a member of Local 320, and does not include all requirements for application, like work hour history or proficiency testing. Learn more from our members and officers regarding these standards.

To quickly summarize your financial obligations should you apply for membership;

- **Application Fee: \$100.** This is due when you turn in your completed application. *This fee is nonrefundable, and application does not guarantee membership.* The acceptance of your application must still be voted on by the Local. (This fee does not apply to current IATSE members who wish to **transfer** their membership into Local 320.)
- **Initiation Fee: \$300.** Half of this amount must accompany your application. The remaining half shall be paid upon acceptance into the Local, and must be paid **BEFORE** any payment for dues will be accepted. This fee is refundable in the event your application is not accepted. (This fee does not apply to current IATSE members who wish to **transfer** their membership into Local 320.)
- **Dues:** Once you are a member, you must pay quarterly dues, beginning with the quarter containing your initiation date. Our dues for 2026 currently stand at **\$70** (subject to change) per quarter, which covers three months of the year. Dues must be paid by the beginning of each quarter (Jan 1, Apr 1, July 1, Oct 1) to remain in good standing. (We encourage members to pay in advance, and many find it convenient to pay one year's worth at a time.)

If you are currently or have ever been a member of *any* chapter of IATSE, you **must** be in good standing (all paid up) with the International *before* your application is eligible for acceptance. This will be verified by the International at time of application. (If you do owe

back dues, we can inform you of your balance and hold your application until the balance is paid.)

Our application process is easy, but please read the following checklist thoroughly before completing the form. First, you must obtain an IATSE application, and fill it out as completely and legibly as possible. (Although we can email you the form for printing, it must be returned as paper.)

The full procedure for application is as follows:

- The application must be returned with payment of \$250, along with two Sponsor forms.
  - \$100 of this fee is the Application Fee, and is NONREFUNDABLE.
  - \$150 of this fee is 50% of your total Initiation Fee of \$300. The remaining balance is due upon acceptance into the Local. The Initiation Fee shall be refunded if your application is not accepted.
  - See “Payment Methods” below for payment options.
  - Be aware that application does not guarantee membership.
- Return the application, fee, and sponsor forms to our Treasurer or one of the other officers, or mail to “PO Box 5731, Savannah GA 31414”. Once it is received, we will forward the application on to the International, who will approve it for voting or return it unapproved. (Generally, the Int’l will approve an application unless the applicant is in arrears.)
- Once the application is returned with Int’l approval, Local 320 will schedule a membership vote at one of our monthly meetings, where you will be able to introduce yourself to the Body. (We hold meetings on the second Tuesday of the month.) At this time, the Body may question you about your industry history, knowledge, interests, and goals.
- If your application is approved by vote of the Body, then congratulations! You’re now a member of IATSE. Upon acceptance to the Body, the balance of your Initiation Fee (\$150) is due. You must also purchase your membership stamps for the current quarter at that time, and thereafter at the beginning of each quarter to be considered “In Good Standing”.
- These dues are your per capita membership in IATSE, IATSE District 7, the Georgia AFL-CIO, and the Savannah Central Labor Council.
- Dues may be increased to compensate for per capita increases from our parent and affiliate organizations.
- Quarterly dues must be paid at the beginning of each quarter (on the 1<sup>st</sup> day of January, April, July, and October) to remain in good standing. They may be paid in advance, though any future per capita increases will still affect your balance.
- Once you have been voted in, your membership card will be delivered from the International and issued to you. This card will bear your membership stamps, and should be retained.
- It is the responsibility of you as a member to remain paid up on your dues. Being in arrears strips you of your ability to vote with the Body, and may hamper your eligibility for work calls. Being too far in arrears risks expulsion.

**Payment Methods:**

- Cash: if you wish to pay in cash, please bring it to one of our regular meetings of the Body.
- Check or Money Order: make payable to IATSE Local 320 and deliver to PO Box 5731, Savannah, GA 31414.
- Zelle or Paypal: Send payment to [treasurer@iatse320.org](mailto:treasurer@iatse320.org). Please add a message with your name and any relevant information. Check to see if your banking institution offers Zelle transfers.
- Visit [iatse320.org/dues.html](http://iatse320.org/dues.html) and use our online Shopping Cart to pay with a credit card, with no account creation necessary.

Any amount of money sent will be applied to your membership. Please note: paper receipts will no longer be issued for PayPal or Zelle payments. Please refer to the service-provided receipt.

Now that you've reviewed all this information, you're ready to **fill out the application**. Following are some instructions for the different areas.

- For the top section, our Local number is 320.
- Make sure you write your full legal name. Your membership card will read your first and last name, unless you specifically ask for a variation.
- Don't feel obliged to "fill space" in your work history. Include a summary of notable work and general experience, but remember that you will have an opportunity to introduce yourself and your experience to the Body of Local 320 in person.
- "Initiation Fee", "Amount Paid", and "Balance Due" should be left blank.
- Local 320 does not have an apprenticeship program; all members are considered journeymen upon entry.
- "This application submitted by Local No.", "City", and "Secretary" should be left blank.
- The bottom part of the page (everything below the bold text) should be left blank.
- Attach your two completed Sponsor Forms, and return the application package to us at the above mailing address or in person. We will notify you when your application is ready for voting. (This process may take a few weeks. Thank you for your patience.)

For more information about financial obligations, contact the Treasurer. For work related matters, contact the Business Agent or Call Steward. For general information about application or membership, contact any of our officers.

In solidarity,

Matthew Haddock  
Secretary-Treasurer  
IATSE Local 320  
[iatse320treasurer@gmail.com](mailto:iatse320treasurer@gmail.com)  
(912) 441-4365

(from the IATSE Local 320 Constitution and Bylaws)

## **ARTICLE III: Membership**

### **Section 1. Qualifications for Membership**

No person shall be eligible to obtain membership or to retain membership in this Local who shall be a member of any organization having for its aim or purpose the overthrow, by force, of the Constitution and Government of the United States or Canada.

No new member application shall be considered unless the Applicant has worked over 350 hours under this Local's contracts, or bears an equivalent level of industry experience and Executive Board recognition of such, and has obtained the endorsement of two (2) Sponsors within the Local, who have at least 2 years of membership.

When considering the number of hours the Applicant has worked to qualify for membership application, it shall be upon the Applicant to provide such record of hours worked for Executive Board review and approval.

Any member who shall, upon trial, be found to lack any of the qualifications for membership in this Local, shall forthwith be expelled and shall surrender all rights and privileges as such member, including death benefits and other property rights, if any, in the assets of this Local; and no member, so expelled shall ever be eligible to reinstatement thereafter.

Any person applying for membership in this Local must be of good moral character and reputation. An applicant must not have previously engaged in conduct unbecoming a member, conduct which would bring this Local into disrepute, or conduct which may otherwise be the basis of charges, pursuant to Article 12: Discipline, of this Constitution. Such an applicant shall be of legal age to engage in gainful employment within the jurisdiction of this Local.

Any part or all of these requirements may be set aside for organizational purposes.

### **Section 2. Application for Membership**

Every application for membership must be made upon the official printed form supplied by the International.

Any applicant who is guilty of making false statements on their application shall, if admitted to membership, be expelled upon conviction and shall be thereafter denied admission to membership in this Local. Any initiation fee paid by such a member shall be forfeited upon expulsion.

There shall be no discrimination against any person in respect to membership in this Local by reason of race, color, creed, religion, national origin, sex, gender, age or sexual orientation.

Each Applicant must pass a knowledge/skills exam with a score of 85% or above, as outlined in Section 3.

The endorsement of the application by the General Secretary-Treasurer of the International must be obtained before any action is taken by the Local upon the admission of the applicant, and if endorsement is refused the applicant shall be rejected.

Each application must be accompanied by fifty percent (50%) of a three-hundred dollar (\$300) initiation fee (to be returned if the application is rejected) and such processing fee as may be determined by the International. This processing fee is not returnable. The balance of the initiation fee becomes due and payable upon acceptance into membership by the Office of the General Secretary-Treasurer of the International, and must be paid before payment for dues will be accepted.

There shall be no discrimination against any person in respect to membership in this Local by reason of race, color, creed, national origin, disability, gender, gender expression, sexual orientation, age, or any other reason prohibited by applicable law.

### **Section 3. Examination of Applicant**

Applicants for membership shall, unless exempted by vote of the Body, be required to pass a satisfactory examination as to competency and qualifications. If required, such examination shall be before a Board of Examiners, consisting of or appointed by the Executive Board, and the examination shall be uniform for all applicants. The approval of the Board of Examiners is essential before further action is taken. IATSE Local 320 shall ensure that individuals with disabilities have the opportunity to fairly compete for and pursue such opportunities by requiring exams to be conducted in a manner accessible to them.

### **Section 4. Balloting on Applicants**

An applicant who has complied with the preceding sections of this Article and who is, therefore, eligible for membership shall be proposed for admission at a regular meeting of the Local.

Such an applicant shall be present when their name is proposed for membership, but not present during the discussion and voting process. Open discussion shall be permitted, and subsequently the application shall be balloted upon, and a majority vote of the members in good standing present shall be required for the acceptance of said applicant.

### **Section 5. Withdrawal from Membership**

A member desirous of withdrawal from membership in this Local may do so by sending a letter of resignation to the Local's Secretary and in such case, the resignation shall become effective upon receipt of such notice of resignation. A member so resigning shall forfeit all rights, benefits, and privileges incident to membership in the Alliance and in the Local.

Any member in good standing who wishes to withdraw from membership in the Alliance on the basis of the issuance of an honorable withdrawal card may do so in the manner provided in Article XIX, Section 18 of the International Constitution.